

Northeast Texas Community College

Charlie and Helen Hampton Library

Interlibrary Loan Request Form

*****YOU MUST HAVE A CURRENT STUDENT ID OR LIBRARY CARD*****

Please make sure you are registered in the library's database

Only 3 Interlibrary Loans at a time

We do not Interlibrary Loan AV materials or textbooks

Please complete this form and return it to the Reference Librarian

Please check appropriate status		Student ID:	
Student _____	NTCC _____		
Faculty/Staff _____	TAMU-T _____		

Date: _____ Local Phone: (____) _____

Name: _____

(If your name has changed, please let us know)

Address: _____

City: _____ State: _____ Zip: _____

Date needed by: _____ Date no longer needed by: _____

Book	or	Periodical (journal, newspaper, or magazine)
Title: _____		Title of Article: _____
_____		_____
_____		_____
Author: _____		Author of Article: _____
_____		_____
ISBN: _____		Name of Periodical: _____
Publisher: _____		_____
Copyright date: _____		Date: _____ Volume: _____
		Issue: _____ Pages: _____

Some libraries charge fees for handling and for copying.

What is the maximum amount you wish to spend? _____